APPLICATION FOR GRADE 1 LEVEL  
SY 2016-2017

I. Pre-application Requirements
- The applicant should be currently enrolled in a level preparatory to Grade 1.
- Application forms may be secured from the Registrar’s Office beginning July 13, 2015 until August 28, 2015.
- The applicant must be born between September 1, 2009 and October 30, 2010.

II. Application Procedure for downloaded forms:
Application forms may also be downloaded at http://www.ateneo.edu/grade-school/admissions beginning July 13, 2015 until August 28, 2015 only.

1. Present duly accomplished application form and other required documents at the Registrar’s Office, Window #1 for verification purposes.

   a. Original and photocopy of the applicant’s
      • birth certificate (NSO copy)
      • applicant’s assessment report/card from the previous school, (SY 2014-2015)
   b. Two pcs. recent 1” x 1” colored I.D. picture with complete name tag
      - to be pasted on the application form and testing permit
      - only pictures in photo paper will be accepted
   c. The RECOMMENDATION and CERTIFICATE OF ENROLLMENT forms
      (to be filled up by the current school and must be submitted in a sealed envelope).
   d. Copy of Diagnostic Report (if any)

2. Pay the application and testing fee of P 1,000.00 (non-refundable) at the Cashier’s Office, Window #10 or #12.

3. Submit the original receipt and verified application forms and documents at Window #3.

4. Testing permit and schedule will be given upon completion of the procedure.

Testing Schedule for Grade 1 Level is ON A FIRST COME FIRST SERVED BASIS.
For inquiries regarding admission please call: 426-6001 local 7238 or 7239 (Registrar’s Office)

III. Pre-testing Procedure
On the scheduled testing day, be at the designated waiting area near the Child Development Center 30 minutes before the test. You will present the testing permit to the assigned Child Development Center (CDC) personnel.

In case of cancellation of classes inquire from the Registrar’s Office regarding rescheduling of the test.

IV. Results of the Application
Test results will be available online starting October 30, 2015. Telephone inquiries will be accommodated by the Registrar’s Office, starting November 4, 2015.