



ATENEIO DE MANILA UNIVERSITY
LOYOLA SCHOOLS
Office of the Associate Dean for Graduate Programs

MEMORANDUM

12 May 2014

To: **Deans (School of Humanities, School of Science & Engineering, School of Social Sciences)
Department Chairs and Program Directors with Graduate Programs**

From: **Ma. Celeste T. Gonzalez, Ed.D.**
Associate Dean for Graduate Programs

Subject: **Graduation Requirement for Doctoral Students**

A review of the Graduate Student Handbook 2013 Edition shows that I forgot to include in the section THESIS/DISSERTATION PROGRAM REQUIREMENTS the additional graduation requirement for doctoral students.

The School Council approved in 27 July 2012 the proposal of the Associate Dean for Research and Creative Work and the Associate Dean for Graduate Programs that ***“as part of the graduation requirements, doctoral students shall prepare in a journal format, a paper based on his/her dissertation and shall, with the approval of the department, submit this to a reputable journal.”***

This provision is a requirement for students who began their doctoral studies in school year 2013 – 2014. Doctoral students should attach in their dissertation a copy of acknowledgement from the research journal. This is a minimum requirement for graduation. Departments may require more such as getting the dissertation published.

Kindly include this memo as an addendum to the Graduate Student Handbook 2013 Edition. The soft copy of the updated Graduate Student Handbook 2013 edition is uploaded in the Office of the Associate Dean for Graduate Programs webpage (www.ateneo.edu/ls/graduate/about-oadgp).

The OADGP will come out with technical guidelines in terms of format and sequence of the dissertation copy in July 2014.

Thank you very much.