Applicants living or studying outside the Philippines are considered international applicants.

A. DURING APPLICATION

The United International Private School in Dubai and the Twenty First Century Private Academy in Abu Dhabi are the official International Testing Centers of Ateneo de Manila University in the United Arab Emirates.

All applicants from the United Arab Emirates are required to take the Ateneo College Entrance Test (ACET) either in Dubai or Abu Dhabi. The ACET schedule will be on:

<table>
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<tr>
<th>Date</th>
<th>Location</th>
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<tbody>
<tr>
<td>October 4, 2013, Friday</td>
<td>Twenty First Century Private Academy, Abu Dhabi</td>
</tr>
<tr>
<td>October 5, 2013, Saturday</td>
<td>United International Private School, Dubai</td>
</tr>
</tbody>
</table>

All other applicants from the Middle East (i.e., Bahrain, Iran, Iraq, Israel, Jordan, Lebanon, Oman, Qatar, Syria, Saudi Arabia, and Yemen) have the option to take the ACET in Dubai or Abu Dhabi, or replace the ACET with the Scholastic Aptitude Test I (SAT I). Take note that the SAT I must have been taken within the last two years prior to application. For those who have yet to take the SAT I, be sure to sign-up for the September 2013 schedule at the latest. Late SAT I results will not be accepted.

B. APPLICATION PROCESS

1. Acquisition of Application Form

Applicants may secure the application form by downloading it at www.ateneo.edu/admissions In downloading the Ateneo application kit, please take note of the following:

- Print the Ateneo application kit using black ink and A4 paper (8.27 x 11.69 inches).
- Make sure to print out all required forms listed below:
  - Application Form (4 pages)
  - Secondary School Record and Principal’s Recommendation Form (4 pages)
  - Recommendation Forms (2 pages)
  - Acknowledgment Slip

2. Registration for the Ateneo College Entrance Test (ACET)

- College Transfer Applicants must submit the completed ACET Exam Permit within June 17 to September 21, 2013. The ACET for college transfer applicants will be held on these schedules:
  
<table>
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</tr>
</tbody>
</table>

- Applicants taking the ACET at the UAE must enclose together with the completed application form the application and testing fee payment of US$100 or AED 370 (cash or cheque), in good condition (i.e., without creases, torn edges and pen markings.) Application and testing fees are non-refundable.

3. Filling out the Application Form

- Fill out the application form carefully by printing (using ink) or typing all the information requested. Write N/A if the information is not applicable.
- Applications can delay processing of application.
- Only application forms correctly and completely filled out will be accepted and processed.

4. Submission of Requirements

- Submit all the requirements listed below to the Office of Admission and Aid on or before April 11, 2014, Friday, 5:00 pm (Manila time):
  - Application Form (4 pages)
  - sealed Secondary School Record and Principal’s Recommendation Forms
  - two (2) sealed Recommendation Forms
  - Acknowledgment Slip
  - Personal Essay
  - Photocopy of Unofficial Transcript of College Grades covering up to the last completed semester. (Photocopy of Registration form with list of classes, class cards or computer print-out of grades certified by the school may be submitted. Please bring original copies for verification.)
  - (If applicable) scholarship form and all scholarship requirements.

- Send your requirements via courier to the following address:
  - Office of Admission and Aid
  - G/F Kostka Hall, Loyola Schools, Ateneo de Manila University, Katipunan Avenue, Quezon City, Philippines

- ADDITIONAL REQUIREMENTS FOR THOSE REPLACING THE ACET WITH SAT I
  - for international transfer applicants from the Middle East (except United Arab Emirates) only.
    - SAT I Results
    - Application fee payment of US$ 50 (cash or cheque)

5. Application Decisions

- Please get in touch with the Office of Admission and Aid at +6324266001 loc 5154 to 5155 if no decision letter is received by May 2014.

C. UPON ACCEPTANCE

1. If accepted, there is no guarantee as to the number of courses that will be validated from the previous school. Subjects are credited upon passing the validation tests given by the departments concerned. Also, because of the structure of the Ateneo curriculum, transferees become “irregular” students. Usually only one-third of the courses taken in the previous school are credited at the Ateneo. (Transferees who finish two years in another college generally need at least three more years at the Ateneo to finish their degree).

2. An annual fee of PHP 35,174.25 (may vary slightly per school year) will be collected upon enrollment from accepted international students/non-resident Filipinos. An applicant is considered “non-resident” if he or she has not met the residency requirement of three years of schooling in a local high school or college prior to enrollment in the Loyola Schools. Exemptions may be granted to missionaries and religious; Filipinos who are children of Overseas Filipino Workers; and children of returning Filipino expatriates. Request for exemption, a letter and supporting documents must be submitted upon confirmation. The non-resident fee is not applicable to the following: special exchange students, non-degree students and students on audit.

3. If accepted, international students/non-resident Filipinos must secure from the Philippines Embassy/Consulate of the country of origin for student visa requirements and processing. Accepted international students are required to take three (3) courses in the National Language – Filipino as part of the Ateneo de Manila curriculum.