

JCDCG^3 2018 Payment Procedure

* This procedure applies only to local participants of the conference. Payment from foreign participants will be collected on the first day of the conference.

Registration to the symposium is complete if payment of the Registration Fee has been made and acknowledged by a member of the Organizing Committee through email. Please note that all paper presenters (local participants only) are required to pay the Registration Fee on or before 1 August 2018. Participants who pay after 1 August 2018 are not guaranteed to be provided with symposium materials.

A. On or before 1 August 2018: PHP 5000

1. Go to a Metrobank branch most convenient to you.
2. Fill out a PAYMENT SLIP (green-colored form in duplicate) using the following information:
 - Mark with ✓ the PESO BILLING.
 - Write the DATE of the transaction.
 - COMPANY NAME: Ateneo de Manila University
 - SUBSCRIBER: write your name here
 - REFERENCE NO.: JCDCGGG2018
 - SUBSCRIBER NO.: 226
 - TELEPHONE NO.: write your contact number here
 - Mark with ✓ the appropriate MODE OF PAYMENT.
 - Write the amount in figures and in words, and affix your signature.
 - Complete the CASH DENOMINATION BREAKDOWN and TOTAL CASH PAYMENT, or CHECK ENDORSEMENT and TOTAL CHECK PAYMENT.
 - A sample PAYMENT SLIP is attached to this file.
3. Scan your validated duplicate copy of the payment and send it to http://jcdcggg2018@gmail.com. Please indicate in your email the name/s of the participant/s that are covered by the payment.
4. The official receipt will be given to you on the first day of the Symposium.
5. Please don't forget to fill out the online registration form at <https://tinyurl.com/jcdcggg2018>

B. After 1 August 2018: PHP 5500.00

1. If you choose bank payment, follow the procedure in A above.
2. If you choose to pay on the first day (1 Sep 2018) of the conference, please arrive at least 30 minutes before the start of the program.

