



ATENEO DE MANILA UNIVERSITY
GRADE SCHOOL
Office of the Registrar

To the Parent of the Student Applicant: Please write your son's name on the form and give it to his school principal. Provide a letter envelope with your son's name and remind the Principal/School Administrator to return the accomplished form to you in a sealed envelope with his/her signature on the flap. Attach the sealed recommendation form on the Application for Admission form when you submit it. Unsealed envelope will not be accepted. Thank you.

To the School Principal: Kindly accomplish this form. Type or print legibly all information needed. Return to the parent/s of the student in a sealed envelope with your signature on the flap. Thank you.

RECOMMENDATION FORM FOR TRANSFEREE APPLICANT

Name of Student Applicant _____
First Middle Last

School Currently Enrolled in _____
School's Name School Address

LRN : _____

Current Grade Level _____ Applying for Incoming Grade _____ **SY 2019-2020**

Guided by the categories stated below, tick-off the level of the student's most recent performance rating in the following areas: **E** = Excellent: 95-100 (A) **G** = Good: 85-89 (B) **A** = Acceptable: 75-79 (C)
VG = Very Good: 90-94 (B+) **S** = Satisfactory: 80-84 (C+) **U** = Unsatisfactory: 65-74 (D)

A. Academic Performance:

Excellent Very Good Good Satisfactory Acceptable Unsatisfactory

1. What are his talents or strengths in the area of academics?

2. What areas can he still improve on?

B. Please give us your appraisal on the qualities of the student applicant.

DEPARTMENT						
	E	VG	G	S	A	U
Courtesy						
Sociability						
Neatness						
Sense of Responsibility						
Interest and Participation in Activities						

BEHAVIOR IN SCHOOL						
	E	VG	G	S	A	U
Leadership Potential						
Maturity						
Concern for others						
Works well with others						
Can settle differences with classmates effectively						
Ability to express feelings with confidence						

Please answer the following questions:

1. What are his positive attitudes and behavior?

2. What attitudes and behavior does he need to develop?

3. Does the applicant have a disciplinary case in your school? Yes No

If **yes**, what is the nature of the case? _____

4. Does he have any medical/learning/ behavioral concern that may affect his performance in school?

Yes No If **yes**, please specify : _____

5. Please write anything else that you would like to share with us to help us assess his over-all profile.

Recommendation:

- Strongly Recommended
 Recommended
 Recommended with Reservation because _____
 Not Recommended because _____

Printed Name

Position

Signature

Date

Please affix school dry seal here.

The school has no dry seal.

Please return this form to the applicant in a sealed envelope with your signature across the flap. To be submitted by the applicant to the *Ateneo de Manila University, Grade School- Registrar's Office* together with the Application Form. Unsealed envelope will not be accepted. **Thank you.**