



ATENEO DE MANILA UNIVERSITY
OFFICE OF THE PRESIDENT
University Research Council

URC Conference Support for Attendance in a Conference with Scopus-indexed Proceedings

Faculty members, professionals, and research staff of the Ateneo de Manila University may apply, subject to availability of funds, for financial support from the University Research Council (URC) in order to attend a conference, present a paper or papers, and submit them to the conference proceedings, which are covered by Scopus citation index (hereafter, "URC Conference Support").

If the applicant will present at least two papers in the same conference and both of the papers will appear in the conference proceedings, the URC Conference Support can reach up to US\$2,500.

If the applicant will present one conference paper only and the paper will appear in the conference proceedings, the URC Conference Support can reach up to US\$1,500.

To receive the URC Conference Support, the paper presenter must apply for it with the URC and provide: (a) the details of the conference, including its URL; (b) a digital copy of the paper or papers to be presented; (c) evidence that the applicant's paper or papers have been accepted for presentation in the said conference; (d) a breakdown of expenses (denominated in US dollars); (e) all sources of funds to be tapped by the applicant; and (f) the endorsement of the unit head and dean of the school with which the applicant is affiliated. Priority will be given to those with no other possible sources of funding other than the URC.

Please note that an applicant who intends to make a poster presentation at a conference is not eligible for URC Conference Support. The applicant is advised to seek funding from the school or unit with which he or she is affiliated.

The following conditions apply:

1. In the case of a conference paper with multiple authors, only one of the authors of the paper is entitled to URC Conference Support.
2. A grantee of URC Conference Support is expected to abide by the University's standard accounting principles and procedures in the liquidation or reimbursement of expenses incurred in attending the conference.
3. A grantee of URC Conference Support is required to indicate "Ateneo de Manila University" as his or her institutional affiliation in the conference proceedings.

4. A grantee of URC Conference Support is required to submit evidence of the acceptance of the presenter's paper or papers for inclusion in the conference proceedings and the form in which the paper or papers will appear.
5. A grantee of URC Conference Support may apply for another URC Conference Support within the same academic year as long as condition no. 4 above has been satisfied.